

BYLAWS:

EAST FORK LAKE RADIO CONTROL CLUB

**Located at the spillway, inside
East Fork Lake State Park.**

Table of Contents

Section	Page
Mission Statement	3
Article I: Purpose	3
Article II: Membership	3
Article III: Meetings	5
Article IV: Board of Officers	6
Article V: Meetings of the Board of Officers	8
Article VI: Minutes and Records	9
Article VII: Grievance Procedure	9
Article VIII: Amendments	10
Article IX: Dissolution	10

The following bylaws have been formally approved and adopted by the East Fork Lake Radio Control Club, serving as the authoritative regulations governing the club's operations and conduct.

Henceforth, within the East Fork Lake Radio Control Club, the organization shall be denoted as EFLRCC for brevity and clarity in communication.

Mission Statement:

East Fork Lake Radio Control Club (EFLRCC) shall be chartered by the Academy of Model Aeronautics and remain in good standing.

The mission of EFLRCC is to foster camaraderie and create a welcoming community for all members. Our primary goal is to cultivate an environment free from mischievous behavior and drama, providing a space where members can immerse themselves in the joy of the hobby and momentarily escape the stresses of everyday life.

We encourage all members to embody and embrace our motto: Fun, Fellowship, and Hospitality. Our shared passion for Radio-Controlled-Hobbies serves as a unifying force, and we strive to maintain a positive and inclusive atmosphere within the club.

By joining the EFLRCC, members commit to upholding these principles and contributing to an environment that reflects the true spirit of our shared hobby—where the focus is on enjoyment, camaraderie, and the celebration of shared interests.

Article I: Purpose

Section 1. Purposes

The purposes for which The **East Fork Lake RC Club** (EFLRCC) is formed are: To foster social relationships and fellowship among model aviation enthusiasts; to promote and improve the hobby of model aviation, especially its radio control aspects; to provide leadership and guidance for all who seek the educational and recreational benefits of model aviation.

Article II: Membership

Section 1. Membership.

There shall be 4 classes of members as follows:

- 1. Senior members** - Members 65 years of age and older.
- 2. Adult members** - Members 21-64 years of age.
- 3. Junior members** - Members 17 -20 years of age.
- 4. Youth members** - Members 16 and younger of age.

Life Members – Members recommended by a majority of the Board of Officers and approved by the voting members. These members shall pay no dues or assessments, shall have voting privileges and shall abide by all the other rules and regulations pertaining to paid members.

Section 2: Academy of Aeronautics (AMA)

Because this club is an AMA-certified club, all flying members are required to be current members of the AMA. Club members who do not maintain their AMA membership will forfeit their flying privileges with the club. Guests may fly with a friend who is a club member, who must be present at the time of the flight. Furthermore, non-AMA members would be allowed to fly under the Introductory Pilot Program of the AMA. This exemption is intended to ensure the safety and accountability of all pilots at our field while promoting inclusivity among our flying community.

Section 3: Federal Aviation Administration (FAA)

EFLRCC operates as a community-based organization, operating as an FAA-Recognized Identification Area (FRIA). Members are expected to register with the FAA.

Section 4. Eligibility

Any person interested in the purpose of the EFLRCC is eligible for membership.

Section 5. Membership Requirements.

A prospective member applying for flying privileges is required to present an application for membership and upon furnishing proof of AMA membership and payment of all dues, the person shall be considered a member of the EFLRCC.

Section 6. Membership record.

- a. The EFLRCC shall keep a membership record containing the name and address of each member, the phone number, The AMA number, the date of admission to, and termination of membership, and the class to which the member belongs.
- b. It shall be the responsibility of each member to ensure a current address is recorded.
- c. Members that joined by Oct 1st for new Members will have membership for the current and new year.

Section 7. Membership Cards.

Members are required to carry their EFLRCC Membership cards while using our facilities, specifically the Airfield. This is essential for verifying their Membership status to fellow members and the Corps of Engineers. Membership cards will be provided via email each year upon payment of the yearly dues.

Section 8. Voting Rights of Members.

Each voting member shall be entitled to one vote on each matter properly submitted to the members for their vote, consent, waiver, release, or other action.

Dues-paying members 18 or over shall have voting privileges and shall be entitled to one vote.

Section 9. Expulsion from Membership.

- a. Membership in the EFLRCC shall be automatically terminated for failure to pay dues or special assessments within three months after they are due.
- b. The membership of those who fail to abide by these bylaws or by the field rules of EFLRCC can be terminated by two-thirds of the members of the Board of Officers.
- c. The Board of Officers shall follow the grievance procedure of Article XII Grievance Procedure.

Article III: Meetings

Section 1. Annual Meeting.

The annual meeting of voting members and the consideration of reports to be laid before such meeting shall be held in the first quarter of each year, at such times and places as are accessible to the voting members, and as the Board of Officers shall designate.

Section 2. Call of Meeting

- a. Meetings of voting members shall be called by any of the following.
- b. The president, or in the case of the president's absence, death or disability, the vice president.
- c. The officers by action at a meeting, or majority of the officers acting without a meeting.
- d. Thirty percent of the voting members.
- e. Meetings of voting members may be held either in person or via web meeting.

Section 3. Notice of Meetings

Written notice stating the time and place of a meeting of the voting members, and, in case of a special meeting, the purpose or purposes for which the meeting is called, shall be given either by personal delivery, mail, or email not less than one nor more than seven days before the date of the meeting to each member entitled to notice of the meeting, by or at the direction of the president, the secretary, the officers, or persons calling the meeting.

Section 4. Quorum.

- a. 30% percent of members present at any meeting of the voting members shall be considered a quorum for such meeting.
- b. The affirmative vote of a majority of the voting members present at a meeting at which a quorum is present shall be necessary for the authorization or taking of any action voted upon by the members.

Article IV: Board of Officers

Section 1. Officers; Authority/ responsibility

The officers of the EFLRCC shall consist of a President, Vice President, Secretary, Treasurer, Safety Officer, and Event Coordinator.

President:

- a. Work with the officers to ensure the club has the resources to maintain the facility.
- b. Lead communication with the entire member pool.
- c. Lead all meetings (virtual or in-person) and provide agendas for meetings.
- d. Communicate the upcoming meeting and event dates.
- e. Schedule appearances to promote the club and the hobby, encouraging new members to join the club, education of members regarding rules, regulations, and news regarding the hobby.

Vice President:

- a. Support the president in the execution of any tasks that need to be completed to further the club in a positive direction.
- b. Lead all meetings and events that the president is unable to attend.
- c. Help the President with fund-raising and promotion of the club.
- d. Assist any of the officers with the execution of their duties.

Treasurer:

- a. Oversee the club's financial administration according to 501(c)(7) rules.
- b. Review of Financial Policies and Procedures.
- c. Generate Financial Reports.
- d. Create a Budget.
- e. Advise the officers on financial strategy and fundraising.

Secretary:

- a. Keep minutes of meetings and make sure meetings are on task.
- b. Assures that meetings are held in a well-organized fashion.
- c. Ensure that the members of the club are given appropriate notice of meetings.

Safety Officer:

- a. Responsible for setting safety standards and procedures.
- b. Responsible for inspection of runway, cages, and table area.
- c. Establish procedures for correcting any issues found.

Event Director:

This is an official position on the board of officers and will have the full responsibilities and privileges of an officer.

- a. Creates and Maintains club calendar for events and meetings.
- b. Assists Event Managers with planning for all club activities, including annual banquets, community events, meetings, open houses, and flying events.
- c. Guides the club to appropriate venues for events, meetings, etc.
- d. Works with the Treasurer to create and manage a budget for each activity.
- e. Assigns each event to one of the two Event Managers on the Board of Officers

Event Manager:

This is an official position on the board of officers and will have the full responsibilities and privileges of an officer.

- a. Works directly with the Event Director for assigned events.
- b. Develops agenda, rules, rewards (if applicable), and needed material for the event.
- c. Make sure that all needed material is at the event location before the event start time.
- d. Maintain a set budget for the event. If a change in budget is needed this must be presented to the Board of Officers for approval. This can be done via email.
- e. Attends all assigned events. If the Event manager cannot attend a planned event, then another member needs to be assigned the responsibilities for that event to ensure smooth execution of said event.

Section 2. Election of Club Officers (TIME FRAME – NOMINATION-ELECTION)

- a. At a meeting of members at which Club Officers are to be elected, only persons nominated as candidates shall be eligible for election as Club Officers.
- b. At all elections of Club Officers, the candidates receiving the greatest number of votes shall be elected.
- c. The nominations are to be requested from the club members each year for a period of two weeks, starting on October 15th and concluding on Oct 31st. Once all nominations are in, the president shall contact all nominees to advise of the nomination and get their agreement to accept the office for which they were nominated.

All members in good standing who have been nominated and have accepted the nomination shall be placed on the ballot. The ballot will be distributed to all club members via an electronic survey on November 1st. Voting shall run from November 2nd through the 15th at midnight. On Nov 16th the new officers' board will be announced. This time frame will give new officers a chance to transition into the role before January 1st start date.

Section 3. Term of Office.

Each Officer shall hold office for one-year terms. Starting January 1st and ending December 31st of the same year or until his/her earlier resignation or removal from office.

Section 4. Vacancies.

Elected Officers may be removed from office for cause by a vote of the majority of the remaining Officers and such removal shall create a vacancy in the board that will be filled by nomination and election.

Section 5. Authority of Club Officers; Bylaws.

Except where the law requires that action be otherwise authorized or taken, all of the authority of the EFLRCC shall be exercised by its Club Officers.

Section 6. - Funds

Any transaction committing club funds of Three Hundred Fifty Dollars (\$350) or less requires the approval of the Treasurer and at least three other officers. Any commitment above Three Hundred Fifty Dollars (\$350) requires the approval of a majority of the club members via survey.

Article V: Meetings of the Board of Officers

Section 1. Notice

- a. Meetings of the Board of Officers may be called by the president, the vice president, or any four officers.
- b. Notice of the time and place of each meeting of the Board of Officers shall be given to each officer either by email, or text at least one day before the meeting, which notice need not specify the purpose of the meeting.

Section 2. Non-member volunteer

In the event that a non-member volunteers for the positions of Treasurer or Secretary, the Club will confer an honorary membership for the duration of their term of service. This provision aims to exempt individuals who are not actively flying from membership fees while contributing their time and expertise to the club. This honorary membership applies solely to the specified officer roles and for the duration of their service term.

Additionally, it is required that individuals serving in the officer positions of President, Vice-president, Safety Officer, and Event Coordinator must be active members.

Article VI: Minutes and Records

Section 1. Complete Records and Examination

The EFLRCC shall keep correct and complete books and records of account, together with minutes of proceedings of incorporators, members, officers, and committees of the officers and members. All books and records may be examined by any member or officers or the agent or attorney of either, for any reasonable and proper purpose and at any reasonable time. These records will be kept on the club website member page for transparency.

Article VII Grievance Procedure

Section 1. Purpose

The grievance procedure provides a mechanism to enforce existing Club and Safety rules by providing a progressive disciplinary system when needed. Although most complaints can be resolved informally, if a complaint is serious or cannot be resolved informally, the matter should be referred to the Board of Officers for its consideration by means of a Grievance Form to be filled out and turned in to the President. At least one witness is required to sign the Grievance Form. The form to be used is document #535-A as published by the AMA which can be found on the website.

Any member receiving a Grievance, who directs any retaliation action against the person filing the Grievance, will be subject to immediate expulsion from the Club. No retaliation, threats, intimidation, physical harm intentional equipment damage, or any other adverse action will be taken against any member for making a good faith complaint or report of harassment, or by participating in an investigation of any such complaint or report. Any suspected retaliation or intimidation by anyone should be reported immediately.

Section 2. Action of the Board of Officers

The Board of Officers shall use its judgment in acting on the following:

- a. A Grievance Form will be filled out and turned in to the President. At least one witness is required.
- b. First Violation: The viewpoints of both complainants and the accused will be considered. A verbal reprimand will be given to the accused by the Board of Officers, and this will be recorded in the Board minutes.
- c. Second Violation: The accused has the right to a written rebuttal, to be reviewed by the Board. If the Board decides, the flying privileges of the accused will be suspended for thirty (30) days.

- d. Third Violation: The Board will notify the accused in writing and the Board will vote on the expulsion of the accused at the next Board meeting. Said expulsion will last for a minimum of one year.
- e. Upon termination of membership, such fact, and the date shall be recorded in the membership record.
- f. A member's flying privileges shall automatically be rescinded when he/she no longer belongs to the Academy of Model Aeronautics.
- g. Any voting member who is expelled from membership may be reinstated to membership only by a two-thirds (2/3) majority vote of the Board of Officers

Article VIII: Amendments

Section 1. Articles

The voting members at a meeting held for such purpose may adopt amended articles or an amendment to the articles by the affirmative vote of a majority of the voting members present if a quorum is present.

Section 2. Club Rules

The voting members at a meeting held for such purpose may adopt new regulations or an amendment to these Regulations by the affirmative vote of a majority of the voting members present if a quorum is present.

Article IX: Dissolution

Section 1. Approval

The EFLRCC may be dissolved with the approval of a two-thirds (2/3) majority vote of the total membership.

Section 2. Assets

Upon dissolution of the EFLRCC, the Board shall, after paying or making provision for the payment of all the liabilities of the EFLRCC, shall distribute remaining funds evenly among current member roster or be donated to a local 501(c) 3/7 that is affiliated with Aviation or the education of children.